Points to Note for Building Candidate's Platform

General

➢ The name of the election should be shown on the candidate's platform, e.g. 20XX Chief Executive Election.

➢ The name(s) of the candidate(s) concerned should be shown on the candidate's platform.

➢ The candidate number or alphabet should be shown on the candidate's platform once available.

➢ The EA particulars (including electronic copy of the EA, hyperlink, consent, permission or authorisation documents, etc.) should be displayed and arranged in descending order according to the date of publication.

➢ The required information to be shown for each EA can be found in "Proposed Layout Design of Candidate's Platform".

➢ The corrected EA particulars should be posted alongside or beneath the original version.

➢ The candidate should not remove any EA particulars already uploaded onto the candidate's platform at will except in circumstances where such removal has been directed by the CEO, EAC or the Court, as applicable, in respect of any content/information which is unlawful or not related to any EAs published by the candidate. In the event that an EA has to be removed as directed by the CEO, EAC or the Court, the candidate should post a note onto the platform to indicate any removed EA and the reason for such removal. Other documents/information related to the removed EA should still be displayed at the platform for public inspection.

➢ The file format and computer instruction should follow the details shown at **Appendix D** of the Electoral Affairs Commission's "Guidelines on Election-related Activities in respect of the Chief Executive Election".

➢ Sensitive personal data should not be posted onto the candidate's platform. For example, any Hong Kong Identity Card Number shown on the consent form should be covered before uploading onto the candidate's platform.

➢ An e-mail contact and/or telephone number should preferably be provided on the Platform for handling public enquiry and providing technical assistance as required.

Security

➢ To guard against intruder attacks, the candidate's platform should be

protected by firewall and/or Intrusion Protection System.

➢ All files posted in the candidate's platform should be properly scanned by anti-virus software before posting.

➢ To protect against data loss, please conduct regular backup.

➢ The hyper-links to external websites should also be checked regularly in order to ensure that they are up-to-date.

➢ For more information and resources on the information security on the web, please refer to www.infosec.gov.hk.

Accessibility

➢ The candidate's platform should be accessible by browsers and operating systems commonly used in personal computers.

➢ For any electronic files containing images, they should be of sufficient resolution to ensure that the content is both legible and readable to readers.

➢ The platform should be available in English and Chinese and the text content thereon should be readable and understandable. Furthermore, suitable instructions should be provided to assist readers to navigate through the platform.

➢ The candidate's platform should be accessible to persons with disabilities as far as possible.