

**Notice for Collection of Electors' Information**  
**2015 District Council Ordinary Election**

After submission of the nomination form, a candidate may request the following two items of electors' information in respect of the constituency that he/she contests in:-

- (1) a set of "Candidate Mailing Label System" CD and its User Guide; and/or
- (2) a set of mailing labels of registered electors on either a "household" **or** an "individual" basis (**excluding electors who have provided their e-mail addresses, except those in the custody of the Correctional Services Department**) (size of each label is 102mm (L) x 36mm (W)).

To avoid wastage of resources, the candidate should carefully consider his/her publicity plan before requesting the above item(s). Upon confirmation of the item(s) requested, the candidate or the election agent is required to return the completed reply slip of "Notice for Collection of Electors' Information" with the "Undertaking on the Use of Electors' Information" (see attachment) to the Returning Officer.

Upon receipt of the duly completed reply slip and undertaking, the requested item(s) will be available for collection in 5 working days at the Returning Officer's office.

**Environmentally-friendly Promotion**

To protect the environment and reduce the consumption of paper and other resources, candidates are encouraged to send the election promotional materials to electors in the following ways as far as possible:

- Please carefully consider the publicity plan and the quantity of promotional mail before requesting the mailing labels;
- Please use mailing labels printed on a 'household' basis (i.e. each label will contain the names of electors (up to five) in the same household. This can save about one third of the mailing labels and the number of letters); and
- Please use the information in the "Candidate Mailing Label System" to send election advertisements to electors who have provided their e-mail addresses in lieu of hard copy.

## Reply Slip

To: Chief Electoral Officer

(Fax No: 2554 7065)

Via Returning Officer

### Notice for Collection of Electors' Information

#### 2015 District Council Ordinary Election

I would like to obtain:

- A set of "Candidate Mailing Label System" CD and its User Guide
- Mailing Labels - Registered electors on a "household" basis
- Mailing Labels - Registered electors on an "individual" basis
- } **Only one option  
is allowed**

**(All mailing labels exclude electors who have provided their e-mail addresses, except those in the custody of the Correctional Services Department)**

Please notify me by telephone when the above item(s) is/are available for collection.

Signature of Candidate/Election Agent\* : \_\_\_\_\_

Name of the Candidate/Election Agent\* (BLOCK LETTERS) : \_\_\_\_\_

Name of the Candidate (BLOCK LETTERS) : \_\_\_\_\_

Name of Constituency : \_\_\_\_\_

Contact Telephone Number : \_\_\_\_\_

E-mail Address# : \_\_\_\_\_

Date : \_\_\_\_\_

\* Please delete as appropriate.

# The "Candidate Mailing Label System" CD is protected by a password. The Registration and Electoral Office will separately send the password to you by e-mail.

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### For Returning Officer's use only

The electors' information is available for collection on \_\_\_\_\_ (Date).

The Candidate/Election Agent\* has been informed on \_\_\_\_\_ (Date).

Name of officer  
(BLOCK LETTERS) : \_\_\_\_\_

Signature  
of officer : \_\_\_\_\_

Post : \_\_\_\_\_

Date : \_\_\_\_\_