

**Application Procedure for the Approval of Float Design**

1. All applications in respect of the design of any float to be used in a procession or parade must be made in writing with information on the make, model and registration mark (or vehicle identification number in the case of a brand new vehicle) of the vehicle to be used as a float.
2. The application should be accompanied by 3 copies of a drawing, certified by qualified electrical or mechanical engineers, in minimum A3 size, showing the following details:
  - (1) the float and vehicle outline, side, plan, front and rear view, with all major dimensions (both proposed and original) shown
  - (2) the means of entry/exit to and from the driver's compartment
  - (3) location of mirrors which will enable the driver to view both sides of the float
  - (4) location of exhaust outlets from any internal combustion engines
  - (5) location of any auxiliary power equipment installed
  - (6) means of communication with the passengers on the float
  - (7) location of passengers and support for passengers (seats, handles, etc.) on the float

Applicant's attention is drawn to regulation 53(2) of the Road Traffic (Traffic Control) Regulations (Cap 374G) on requirements for carriage of passengers: No driver of a vehicle on a road shall permit a passenger to travel in the vehicle unless seated in a properly constructed seat secured to the bodywork of the vehicle except –

- (a) where the vehicle is a public service vehicle licensed to carry standing passengers; or
  - (b) where the vehicle is exempted under regulation 53A of the above mentioned Regulation.
- (8) detailed artwork is **not** required

3. All applications must be made at least **1 month** in advance of the date of the event to:

Engineer (Vehicle Approval and Planning)  
Vehicle Safety and Standards Division  
Transport Department

(Contact telephone: 3842 5729

Fax: 2802 7533)

4. If the application is approved in principle (subject to the vehicle inspection results), the applicant will be so advised within 14 days upon the receipt of the application, and also informed of further details of the vehicle inspection.
5. In case the design is considered unacceptable, the applicant should resubmit revised drawings within 1 week's time upon notice.

*[Amended in September 2006, October 2011 and July 2021]*